



Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip: \_\_\_\_\_

RE: Loan Number: \_\_\_\_\_

Dear Mortgagor(s)

Thank you for your recent communication with Carrington Mortgage Services, LLC requesting another party be allowed to discuss the details of your loan. Please be advised you will be required to provide the name of the authorized party, a password that will be verified upon each communication, and this signed acknowledgement form.

**Third Party Representation**

Company Name (please print): \_\_\_\_\_

Representative(s): \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Verifiable Password: \_\_\_\_\_

\_\_\_\_\_  
Primary Borrower Name (Print)

\_\_\_\_\_  
Primary Borrower Signature

\_\_\_\_\_  
Secondary Borrower Name (Print)

\_\_\_\_\_  
Secondary Borrower Signature

Please be advised by signing the aforementioned document you do hereby authorize Carrington Mortgage Services, LLC to discuss your account with the above-mentioned individual(s). You may fax the completed form directly to me **877-267-1331**

Carrington Mortgage Services, LLC is committed to customer service satisfaction and we appreciate the opportunity in having assisted you with your mortgage needs. Please contact our Customer Service Department at (800) 561-4567 Monday – Friday between 6:00am – 6pm PST or you may visit us at <https://myloan.carringtonms.com> for more information.

Sincerely,

Carrington Mortgage Services, LLC